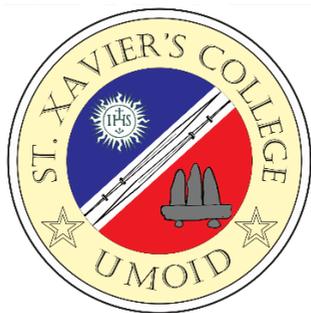


# ST. XAVIER'S COLLEGE UMOID



## COLLEGE PROSPECTUS

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# ST. XAVIER'S COLLEGE UMOID

## PROSPECTUS

### **INTRODUCTION**

St. Xavier's College Umoid is a private self-financing Catholic college in Meghalaya which is sponsored and administered by the Society of Jesus (also known as Jesuits).

Established in 2021, the college is named in honor of St. Francis Xavier, a 16<sup>th</sup> C Jesuit who was one of the Order's founding members and the first Jesuit to come to India.

The College is affiliated to the North Eastern Hill University, Shillong and is located in the South West Khasi Hills Dt.

### **SEMESTER SYSTEM UNDER-GRADUATE HONOURS PROGRAMME**

1. The Semester System Under-Graduate Honours Degree Programme comprises of six semesters, spread over three academic Years. There are two semesters in a calendar year.
2. At the end of each semester, there is an External Examination conducted by NEHU. There is also an Internal Assessment and these marks count toward the final grade.
3. Students shall be allowed to proceed to the next semester irrespective of whether or not they have failed / arrear papers, provided they pay the fees and fulfil all other conditions prescribed by the University.

### **ADMISSION CRITERIA**

Admissions depend on the availability of seats. The school does not guarantee admission to all students who apply.

The college will only admit students who have passed the Higher Secondary Examination from a recognized Board in India or one considered equivalent by NEHU.

### **ADMISSION PROCESS**

Soon after the HSSLC (CI XII) results are declared, Admission Forms will be made available in the College Office.

Applicants' Filled-out Application Forms need to submit before the deadline. Applicants will have an interview and will be informed about their interview date.

When the "List of Admitted Students" is announced, Admission before the given deadline. Waitlisted students will then be offered the unfilled seats.

### **ADMISSION PROCEDURE**

A student's admission is complete only when the college fees and the following documents are submitted. *(Note: # 1- 6 are mandatory; 7-10 if applicable).*

1. Original **HSSLC** (CI XII) Marksheet.
2. Ten Passport-size **Photographs** (5 color, 5 BW)
3. Attested Photocopy of **SSLC** (CI X), **HSSLC** (CI XII) Registration Card, Admission Card and Marksheet.
4. Attested Photocopy of **Birth Certificate** and **EPIC Card / Voter ID Card**
5. Attested Photocopy of **Parent/s EPIC / Voter ID Card.**
6. Original **Character Certificate** from Parish priest/ Village Catechist.
7. Original **Migration Certificate** (*Only for Non-MBOSE students*).
8. Proof of having received the **Covid vaccine.**

9. Attested photocopy of **Scheduled status Certificate**  
(Only for ST, SC, OBC)
10. Attested photocopy of **Specially Abled Certificate**  
(Only if applicable)
11. Attested photocopy of **Certificates:** Sports and/or  
other Awards or Activities (Drama, Scouting, etc.)

### **SUBJECT COMBINATIONS**

A student will select an Honours with its two corresponding Elective Subjects from the following table:

Sl. No.	Honours Subject	Elective:(Choose any two from the following Group)
1.	Education	History, Sociology
2.	History	Education, Sociology
3.	Sociology	Education, History
4.	Political Science	Education, History

The course of study for each semester

SEMESTER		ELECTIVES	OTHER
First Sem		3 Electives	
Second Sem		3 Electives	
Third Sem		3 Electives	
Fourth Sem		2 Electives +	MIL
Fifth Sem		2 Electives +	ENGLISH (BA)
Sixth Sem		2 Electives +	EVS

There are 100 marks allocated to each paper, 300 marks to each semester, and 1,800 marks for the entire Honours programme.

## REGISTRATION

Those students who are admitted into the college will need to get the NEHU Registration Form from the College Office and register themselves with NEHU on their own.

### FEES STRUCTURE FOR BACHELOR OF ARTS (2021-2022)

The Fee pattern is decided by the Jesuit Educational Society and is done considering the local circumstances.

TYPE OF FEES	Amount
Admission Fees	2,000
Examination Fees	1,500
Library Fees	1,200
Office Fees	500
Games and Extra-Curricular Fees	1,000
Staff Welfare Fees	500
Student Welfare Fees	300
Development Fees	1,500
Tuition Fees	5,000
<b>TOTAL</b>	<b>13,500</b>

The annual amount is paid in two installments of **Rs. 8,500** and **Rs. 5000** respectively.

**These fees do not include the NEHU Registration fees or the NEHU Semester Examination Fees.**

## ATTENDANCE

Daily attendance is compulsory for all students. Those students with less than 75% attendance may not be permitted to answer the semester examinations.

## **CLASSES AND CLASS TIMINGS**

On class days, students will need to be at the college from 9:30am. The class day end at 4:00pm.

The day begins with an assembly and morning prayer, unless indicated otherwise. The day ends with a prayer, too.

Students will have classes in spoken English and/or computers, in addition to the regular academic courses.

## **LIBRARY**

All students are entitled to a maximum of four books from the library. They may be retained for a period of fourteen days.

Before any Examinations, all library books have to be returned.

In the event of loss or damage, the cost of a new replacement has to be made good by the student.

## **STUDENT CONDUCT**

1. Students are expected to be polite and respectful to the staff, fellow students, and others at all times.
2. Students need to be regular and punctual to class.
3. Attendance for college tests/exam is compulsory.
4. A student with less than 75% attendance may not be permitted to answer the examinations.
5. Students are expected to read the notice board every day.
6. The use of mobile phones is strictly prohibited during class hours.
7. Students are expected to dress decently and modestly.
8. Students found ragging/hazing other students, disturbing the peace or promoting any form of violence will be expelled.

9. Co-curricular activities are an essential part of Jesuit education. Except in the case of illness or another serious reason, participation in such activities is obligatory for all.
10. Students must help ensure the classrooms and the college campus are always clean and kept litter-free. They will be fined if found dirtying, defacing or destroying college furniture, buildings, or property.
11. Students are not permitted to adopt unfair means to enhance their academic performance.
  - a. Anyone found plagiarizing or cheating shall be severely dealt with and may not be re-admitted the next semester/year.
  - b. Students found cheating in the Examinations will get zero marks and not re-admitted the next semester/year.
12. The college campus is a Tobacco-Free. The use of tobacco, alcohol and drugs is totally forbidden. Students found indulging in these will be warned and may then be temporarily or permanently expelled.
13. Every student organization / society / association setup in the college needs the written permission of the Principal.
14. No one is permitted to address a meeting, or invite someone else to address a meeting, without the explicit prior permission of the Principal.

A. M. D. G.