

ST. XAVIER'S HR. SEC. SCHOOL UMOID

Via Mawkyrwat – 793114
S. W. Khasi Hills Dist. – Meghalaya



STUDENT HANDBOOK

Name _____

Class _____ Roll. No _____

Students must bring this Handbook to school daily

PERSONAL DETAILS

1. Name
2. Class Sec Roll No.
3. Date of Birth. 3. Blood Group
4. Home Address (Postal)
.....Ph.No.....
5. Mother's Name
6. Father' Name
7. Phone: Mother (Personal)... ..
8. Phone: Father (Personal)
9. Local Guardian
10. Local Guardian's phone
11. Local Guardian's Relationship
12. Present Address

Name of Brothers & Sisters in the School (if any):

1. Name Class
2. Name Class
3. Name Class

I have read the School Rules as contained in the Student Handbook and I agree to abide by them and accept the directives of the School authorities.

.....
Student's Signature

.....
Parent's Signature

ST. XAVIER’S HIGHER SECONDARY SCHOOL UMOID

A. ESTABLISHMENT

St. Xavier’s Higher Secondary School Umoid was established in 2019 to serve the people of the South West Khasi Hills district and the state of Meghalaya. It is a Catholic Institution, under the jurisdiction of the Diocese of Nongstoin and is run by the members of the Society of Jesus, also known as Jesuits.

The Jesuits are a Religious Order founded in 1540 by St. Ignatius of Loyola. St. Francis Xavier was an original founding member of the Jesuits. Jesuit educational institutions can be found all over the world and presently educate over one million and fifty thousand students in over 450 schools and 150 colleges. Jesuit institutions have a preferential option to serve students from marginalized and socioeconomically disadvantaged communities.

St. Xavier’s Higher Secondary School Umoid is affiliated to the Meghalaya Board of School Education (MBOSE), Shillong. It is a co-educational institution and treats all students equally, irrespective of gender, tribe, creed or community. As a “Minority” institution,” the school enjoys certain privileges. It is primarily responsible to students from the Catholic community, but care is also taken of students from other faiths to the extent possible.

B. THE MISSION

St. Xavier’s Higher Secondary School Umoid seeks to exemplify in its students the virtues of Excellence, Discipline and Hard work. It focuses on the wellbeing of every student and seeks to ensure students develop their fullest potential. The school strives to realize the productive and constructive aspirations of the students, and in this great endeavour joins hands to work collaboratively with parents, local leaders, teachers, students, and the local community.

C. AIMS AND OBJECTIVES

Jesuit Education is inspired by the vision of man drawn from the life, person and teachings of Jesus Christ, and based on the principles of pedagogy and character formation as elaborated by Saint Ignatius of Loyola.

St. Xavier's Higher Secondary School Umoid proposes to its students the motto 'AD MAJOREM DEI GLORIUM' (AMDG: For the Greater Glory of God). It focuses on the integral personal formation of its students and it sets before them the ideals of Love and Service. It seeks to form students into "Men and Women for Others," who cherish Human Life, Honesty, Academic Excellence, care for the Environment, and Hard Work.

Special efforts are therefore made help students:

- ∅ To be Spiritually-oriented and become Persons of noble Character
- ∅ To strive for Excellence in all aspects of Life
- ∅ To be Selfless and to seek to be in the Service of Others.
- ∅ To be Committed and Courageous in Deeds and Actions
- ∅ To Learn to Judiciously use Freedom and Privileges

The school is oriented towards the development of the people of the S.W. Khasi Hills District and of Meghalaya state. It will co-operate with the Government of Meghalaya to give an employment-cum-productivity focus in the educational programme.

English is the medium of Instruction.

The school will follow the Curriculum prescribed by the Meghalaya Board of School Education (MBOSE). Religion and Moral Education are important aspects of the school curriculum. All students will be expected to complete a programme of manual skills and physical labour on a regular basis.

Co-curricular activities form an essential part of Jesuit Education. Except in the case of illness or some other reason/s of a serious nature, participation in such activities is obligatory for all students.

D. SCHOOL RULES

1.0. ADMISSION

In addition to the rules governing admission, as prescribed by the Educational Department (cf. Educational Manual), the following rules are laid down by the school management:

- 1.1 Admissions depend on the availability of seats. The school does not guarantee admission to all students who apply.
- 1.2 Every candidate for admission must be introduced by one who will be responsible for the candidate's conduct and studies.
- 1.3 No pupil will be admitted except on application in the prescribed form. Such forms will be available at the school office at the time of admission.
- 1.4 Testimonials of good conduct shall be required from pupils who come from other schools, including their Birth Certificate, Transfer Certificate, Marksheet, and other prescribed documents.
- 1.5 Insincerity in the Admission Form, documents or procedure will result in the automatic cancellation of admission, even if granted.
- 1.6 All information pertaining to admissions is published on the School Notice Board.

2.0. WITHDRAWAL

- 2.1 Application for Transfer or conduct Certificates shall be submitted in writing on payment of Rs. 250/-.
- 2.2 During the course of the semester/year, a minimum of a month's notice is necessary before the withdrawal of a student, failing which full fees will be charged. Notices of withdrawal may only be submitted by the person responsible for the student (parent or local guardian).
- 2.3 Students withdrawn during the academic year will need to pay all pending fees before being given their transfer documents.

- 2.4 A School Leaving Certificate can only be issued three working days after the submission of the application.
- 2.5 Transfer Certificates and Conduct Certificates are not issued during school vacation.

3.0. ATTENDANCE

- 3.1 It is the duty of parents/guardians to ensure the regular attendance of their students to school.
- 3.2 Students must arrive at least five minutes before the school session begins. Regularity and punctuality are demanded of all students.
- 3.3 Students will not be allowed to go for their bathroom needs when the classes are in progress. The recess breaks are given for students to relieve themselves and quench their thirst.
- 3.4 **Leave notes are obligatory.** Leave of absence, whenever possible, must be applied for by the parents/guardians in advance. When the absence is due to unforeseen circumstances a leave note must be brought in the diary, signed only by the parent/guardian to be then countersigned by the Principal/H.M. Vague excuses are not accepted, nor those certificates (medical or otherwise) whose veracity seems dubious.
- 3.5 Absence without leave **for a week or more** could be considered as the withdrawal of the pupil from the school, and the student's name could be struck off the rolls. Only for grave reasons would such pupils be re-admitted.
- 3.6 Special notice will be taken of student absences from a class test or examination, from group activities, and on the reopening day of class after the holidays.
- 3.7 Students who have to leave the school during class hours need to get the Principal's/H.M.'s permission to do so. Except in the case of grave reason(s), students are allowed to leave the school during class hours.
- 3.8 Students leaving classes without permission will be marked absent, and students who are absent from any class during the day will be marked absent for the entire day.

- 3.9 Students will continue to be marked absent until they produce a proper Leave Note to the school authorities.
- 3.10 Students, who do not attend school on the reopening day after a vacation, will pay fine of Rs. 250 unless permission was sanctioned in advance.

4.0. EXAMINATIONS AND PROMOTION

- 4.1 Admission to the school does not guarantee promotion to the next class. Only students who exhibit successful learning in a given class are promoted to next class.
- 4.2 Students who have not paid fees or have other outstanding bills will not be permitted to answer the exams.
- 4.3 Students who fail to get expected result will be given a chance to improve. The cost of the retest will be borne by the student.
- 4.4 Promotions from Class XI to XII will be done strictly according to the guidelines of the Board (MBOSE).
- 4.5 There will also be a comprehensive evaluation done of students in all aspects of life.
- 4.6 Students with less than 90% attendance may not be allowed to sit for any exams and would therefore fail.
- 4.7 Students found cheating or using other unfair means on a test or examination will be disbarred from the entire test/examination.

5.0 FEES

- 5.1 The School Fee pattern is decided by the Jesuit Educational Society, and is often does so in consideration of prevailing local circumstances.
- 5.2 The Fees pattern is subject to change. Changes in the fee structure are announced on the school bulletin board at the beginning of the academic year.
- 5.3 School Fees are assessed in two installments.
 - a) The first installment must be paid at the time of Admission or Renewal of Admission.
 - b) The second installment must be paid before 31st October.
- 5.4 Fees must be paid in time. Reminders are not sent.

- 5.5 When fees are not paid in time, a fine is levied.
- 5.6 Students joining or leaving the school mid-year will have to pay fees for the entire year.
- 5.7 Fees once paid are not refunded, irrespective of whether the student is withdrawn, suspended, or dismissed.
- 5.8 Application for supplementary certificates, such as age certificates, conduct certificates, identity cards, etc., are subject to additional fees.
- 5.9 Mark-sheets and certificates are withheld from pupils who have arrears in their school and/or boarding fees.
- 5.10 Fees for the longer vacation months are realized in advance.
- 5.11 In cases of doubt, parents must produce the fee receipts as proof of payment.
- 5.12 Children whose fees have not been paid may not be allowed to sit in class until all dues are cleared.
- 5.13 Some need-based scholarships are available and deserving students may apply. A pre-condition for the renewal of scholarships is regularity to class and progress in studies.

6.0. SCHOOL UNIFORM

- 6.1 The school uniform needs to be treated with dignity and respect. Misuse or abuse of uniform within or outside school hours is a breach of conduct.
- 6.2 The school uniform code for boys and girls is as follows:
 - **Boys:** Sky blue shirt, black trouser, and black socks. Navy blue blazer or sweater with logo. Neck-tie as prescribed. Black shoes.
 - **Girls:** Sky blue shirt, black skirt, and black socks with red stripe. Navy-blue blazer or sweater with logo. Neck-tie as prescribed. Black shoes.
- 6.3 On Wednesdays, female students will wear the traditional Khasi uniform dress as indicated in the school.
- 6.4 The school uniform should be tidy, appropriately-sized, and worn properly.
- 6.5 Female students need to tie their hair neatly with a red ribbon or black hair-bands.

- 6.6 Students are not permitted to have inappropriate haircut or hair-grooming styles, hair shades, eyebrow make-up, or face make-up. Defaulters will be suspended.
- 6.7 Wearing of finger rings, earrings, nose rings, bangles, necklaces or inappropriate ornaments of any sort are prohibited in the school.
- 6.8 Students are not allowed to use perfume, nail polish, or henna (*mehndi*) when coming to school.
- 6.9 Tattoos and body piercings are prohibited.

7.0. PROPERTY AND IT'S CARE

- 7.1 The name and class of the student should be clearly marked on all belongings.
- 7.2 Care must be taken of all school property. Damage to school property is to be made good. Scratching and writing on the walls, benches and desks, is forbidden.
- 7.3 The school will not be held responsible for lost or misplaced articles. It is inadvisable for students to bring to school things of great value or money more than necessary.

8.0. BEHAVIOUR

- 8.1 All students must be distinguished by their disciplined behaviour and polite manners.
- 8.2 Students should greet their teachers wherever they meet them.
- 8.3 Students found disturbing the school, instigating indiscipline or encouraging absenteeism will be expelled immediately and without a warning.
- 8.4 Throwing things at one another is forbidden.
- 8.5 The school is a Tobacco-Free campus. The use of and drugs is totally forbidden. Students found indulging in these will be warned and may then be temporarily or permanently expelled.
- 8.6 Eating and chewing during school hours is forbidden.
- 8.7 Students are not allowed to join clubs, political activities or make engagements that would interfere with their studies. Students are responsible to the school authorities for their

- conduct both in and outside the school. The Principal's permission is necessary to join an outside team or club.
- 8.8 When students have fights on the campus, the matter must immediately be reported to the Principal / H.M.
 - 8.9 **The Principal may dismiss students whose diligence in studies is steadily unsatisfactory, whose conduct is harmful to others, or whose parents/guardians show little or no interest in the student's progress. Immorality, drug addiction, insubordination, contempt of authority, habitual inattention to school work or the willful appropriation of someone else's belongings. These are adequate reasons for immediate dismissal.**
 - 8.10 Parents found threatening/manhandling the staff or other children in the school, no matter what the fault, will find their own children expelled. Complaints regarding the staff or other students in the school need to be routed through the Principal / H.M.
 - 8.11 Students found forging their parent's/guardian's signature will be suspended/dismissed.
 - 8.12 Students found cheating in the weekly tests or terminal exams will be expelled without a warning.
 - 8.13 Cell phones and other electronic accessories may not be brought to school unless approved by the Principal or permitted by a teacher for specific purposes. Unpermitted gadgets will be confiscated.
 - 8.14 In all matters relating to school discipline, the principal's decision is final.

9.0. SCHOOL ORDER

- 9.1 The School Handbook must be brought to school every day and it is non-transferable. The exchanging of diaries is a serious offence and action will be taken against offenders.
- 9.2 Students must wear the School ID to school on all class days and at all school events.
- 9.3 All correspondence to the School must be addressed to the Principal/H.M. Anonymous letters are not entertained.
- 9.4 Students must come to school in uniform.

- 9.5 Unless specifically permitted, shawls, mufflers, and jackets are forbidden.
- 9.6 Parents and guardians are not permitted to visit their students in the class-room without the explicit permission of the school authorities.

10.0. RECOMMENDATION TO PARENTS/GUARDIANS

To secure the best in the education of your child, co-operation between parents and the school authorities is essential. We therefore recommend the following to parents/guardians:

- 10.1 Your child's teachers are among your best family friends. Try and show them the respect they deserve.
- 10.2 Avoid criticizing your child's teacher. If you have any complaints regarding the school, meet the Principal/H.M and discuss it with them.
- 10.3 Check your student's School Handbook daily.
- 10.4 Countersign comments made by the Principal/ H.M/ teacher, and make sure your child has not been forging your signature.
- 10.5 Meet the Principal/H.M when you feel that your child is not making sufficient progress. It is useless coming only at the time of examinations or promotion.
- 10.6 Make the necessary arrangements for your student to come in time to school.
- 10.7 Notify the school authorities when there is a change in your contact information, address, or phone numbers.
- 10.8 Encourage your child to be neat, honest, sincere and regular.
- 10.9 Encourage habits of self-help in work and study in your student. The formation of such habits early in life inculcates an awareness of one's duty and the dignity of work.
- 10.10 Avoid giving your child private tuitions without the Principal's/H.M.'s permission. Tuition can undermine the study habit of a child.
- 10.11 Avoid spoiling your child by being over-protective or over-indulgent. Children learn best when they value what they

have, appreciate the privileges they enjoy, and learn to value and respect hard work.

- 10.12 For health reasons and to foster good eating habits, it is strongly recommended that students bring a lunch tiffin to school every day.
- 10.13 In case your student should contact an infectious disease, inform the Principal/H.M immediately and do not send your child to school till the danger of infection has passed.

DECLARATION

I have read the Rules and Regulations of the School and I Agree to abide by them and I agree to Work wholeheartedly for the Dignity of my ward and the Welfare of the school.

Signature of Father:

Signature of Mother:

Signature of Guardian:

N.B.: The persons whose signatures appear above must necessarily hold themselves responsible for the student and must sign all reports and other communication to and from the school authorities.

PRAYERS BEFORE SCHOOL

School work begins with a prayer, during which all should maintain a respectful demeanour.

SIGN OF THE CROSS

In the name of the Father and of the son and of the Holy Spirit.
Amen

OUR FATHER

Our Father who art in heaven, hallowed be thy name, thy kingdom come, thy will be done, on earth as it is in heaven.

Give us this day our daily bread, and forgive us our trespasses, as we forgive those who trespass against us, and lead us not into temptation, but deliver us from evil. Amen

HAIL MARY

Hail Mary, full of grace, the Lord is with you, blessed are you among women and blessed is the fruit of your womb, Jesus.

Holy Mary Mother of God, pray for us sinners, now and at the hour of our death. Amen

GLORY BE

Glory be to the Father and to the Son and to the Holy Spirit. As it was in the beginning is now and ever shall be world without end.
Amen

DEAR LORD

Dear Lord, I thank you for all the good things you have given me. Help me to be good and truthful. Bless my parents, my brothers and sisters, and all my dear ones. Bless my teachers and those who teach me and look after me. Bless my motherland with peace and prosperity. And protect and defend us from all evil. Amen

O GREAT GOD

Heavenly Father, we, your children gather here calling on you as our Father. Guide and guard us every day on the way of life. Draw us closer to you, keep us pure and kind and true, until we reach our home with you. Amen

PRAYER AT THE END OF SCHOOL

We give Thee thanks, Almighty God, for all we have learned and for your many blessings we have received, who live and reign forever and ever. Amen

PRAYER FOR TEACHERS

Bible Reading: ***Proverb 4:23; 5: 2 or Hebrews 6:9 -12***

Direct the hearts and minds, O Lord, of those who have been entrusted with the responsibility of teaching. Enrich them with your knowledge and enlighten them. Bless our teachers and those who look after us. Help us to grow in wisdom, understanding and true godliness. Spare us from any misuse of our time. And bless the staff of this and every school that all work may be done to your honour and glory. Amen

PRAYER FOR PARENTS

Bible Reading: ***Psalm 15 or Ephesians 6:1 – 8***

O Heavenly Father, who did command us, your children, to honour our parents. Make us obedient and loving. Spare us from causing unnecessary hurt or worry to those you take care of us and those whom we love. We beseech Thee to bless our father and mother, and help us to show them reverence and respect at all times at all places. May we never the love, sacrifice and devotion to those who care for us and unite all families in their worship of Thee, through Jesus Christ our Lord. Amen

AN ACT OF CONTRITION

My God, I am truly sorry for my sins and with all my heart. In choosing to do wrong and failing to do good, I have sinned against you, whom I should love above all things. I firmly intend, with your help, to sin no more, and to avoid whatever leads me to sin. Our Savior Jesus Christ suffered and died for us. Help me to be grateful for His suffering for my sins. In His name, my God, have mercy on me. Amen.

PRAYING THE EXAMEN

(Take 10 minutes each day to reflect in the following way)

- ❖ Become aware of God's presence. Take time to quiet your body and your mind. Pray for a graced understanding of the day.
- ❖ Thank God for the blessings of the day and ask yourself:
"What were the gifts of the day?"
"How was I a gift to someone today?"
- ❖ Notice the different feelings in the day. Recall and examine the events of your day and ask yourself:
"Where was God in the events and the persons of the day?"
"What moved me to act the way I did?"
"What habits helped or hindered me?"
"Did these feelings move me toward God's peace or away from God's peace?"
- ❖ Choose a positive or negative feeling and pray over it. That feeling is a sign that something important is going on. Simply express spontaneously the prayer the surfaces as you attend to the source of the feeling
- ❖ Look toward the future with hope and ask yourself:
"if I am going to be in a situation again that I did not handle well today, how do I want to handle it next time?"
- ❖ End with the Lord's prayer

PRAYER FOR GENEROSITY

Lord, teach me to be generous.
Teach me to serve you as you deserve,
To give and not to count the cost,
To fight and not to heed the wounds,
To toil and not to seek for rest,
To labour and not to seek reward
Save that of knowing that I do your will.

- St Ignatius of Loyola

JANUARY**FEBRUARY**

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26	Republic Day	26	
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	MARCH		APRIL
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	JULY		AUGUST
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15		15	Independence Day
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17	U Tirot Sing Day	17	
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31	St. Ignatius of Loyola	31	

	SEPTEMBER		OCTOBER
1		1	
2		2	Gandhi Jayanti
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5	Teachers' Day	5	
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		31	Last Date for Fees

	NOVEMBER		DECEMBER
1	All Saints' Day	1	
2	All Souls' Day	2	
3		3	Titular Feast of the School
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14	Children's Day	14	
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23	Seng Kut Snem	23	
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25		25	Christmas
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NATIONAL ANTHEM

Jana Gana Mana Adhinaayak Jaya Hey,
Bhaarat Bhaagya Vidhaataa
Panjaab Sindhu Gujarat Maraatha,
Draavid Utkal Banga
Vindhya Himaachal Yamuna Ganga,
Uchchhal Jaladhi Taranga
Tav Shubh Naamey Jaagey,
Tav Shubh Aashish Maange
Gaahey Tav Jayagaathaa
Jana Gana Mangal Daayak,
Jaya Hey Bhaarat Bhaagya Vidhaataa
Jaya Hey, Jaya Hey, Jaya Hey,
Jaya Jaya Jaya, Jaya Hey

HYMNS

1. DAY IS OVER

Day is over for today,
Done our work and done our play
'Ere we go we wish to say,
"Thank you, Heavenly Father."
Bless as we home must go,
Comfort all your children below
And we who love you whisper, Lord,
"Thank you, Heavenly Father"

2. FATHER IN MY LIFE I SEE

Father, in my life I see, you are God who walks with me
You hold my life in your hands, close beside you I will stand
I give all my life to you, help me Father to be true.

Jesus, in my life I see.....help me Jesus to be true
Spirit, in my life I see.....help me spirit to be true

3. LORD MAKE ME

Lord make me, a sanctuary
Pure and holy, tried and true
With thanksgiving I'll be a living
Sanctuary for you.

4. HOLY SPIRIT LORD

Holy Spirit Lord, Gift of God
Holy Spirit Lord, Light of truth
Holy spirit Lord, fire of love
Come, Holy Spirit come

1. Breath of God.....Breath of life....Mighty wind
2. Living flame....cleansing fire.....Burning light
3. Give us faith....Give us hope....give us strength.

5. MAY THE PEACE OF THE LORD

May the peace of the Lord be with you
With your friends and your family too
Let it be, let it grow, and everywhere you go
May the peace of the Lord follow you

6. TAKE AND RECEIVE: *(Prayer of St Ignatius of Loyola)*

Take and receive, O Lord, my liberty
Take all my will, my mind, my memory
Do thou direct, and govern all and sway
Do what thou wilt, command and I obey.
*Chorus: Only thy grace and love on me bestow
Possessing these all riches I forego. (2)*
All things I hold, and all I own, are Thine
Thine was the gift, to Thee I all resign
Do thou direct, and govern all and sway
Do what thou wilt, command and I obey.

7. WELCOME HOLY SPIRIT

Welcome Holy Spirit, we are in your presence
Fill us with your power, deep inside of me
You're the living water, never drying fountain
Comforter and counselor, take complete control

8. O GIVE THANKS TO THE LORD

I will sing to my God never ceasing
All my life, I will tell of His wonders
He's the maker of all earth and heaven
Of the ocean the seas and all they hold.

*Chorus: O give thanks to the Lord, for He is good (3)
Yes, eternal is His love.*

The Almighty is faithful for ever
He is just to the poor and the outraged
It is He who gives bread to the hungry
Who delivers the captives from their chains?

9. I CAN FEEL YOUR PRESENCE

*Chorus: I can feel your presence in my life
I know you are always near
You understand me more, than I could ever know
I can feel your presence in my life*

You go before me, yet you always lead me on,
You guide me with your gentle hands
You know my movement, when I sit and when I stand
I know you are always near
Where I to journey to the highest mountain top
Sail to the limits of the sea
I never would escape your presence and your love
I know you are always near

10. SHOWERS OF BLESSINGS

There shall be showers of blessings
This is the promise of love
There shall be seasons refreshing
Sent from the father above

*Chorus: Showers of blessings, Showers of blessing we need
Mercy drops round us are falling,
But for the showers we plead.*

There shall be showers of blessing
Send them upon us o Lord
Grant to us now a refreshing
Come and now honour thy word

11. **MAKE ME A CHANNEL OF YOUR PEACE**

Make me a channel of your peace
Where there is hatred, let me bring your love
Where there is injury, your pardon Lord
And where there is doubt, true faith in you.

*Chorus: O Master, grant that I may never seek
So much to be consoled as to console
To be understood as to understand
To be loved as to love with all my soul.*

Make me a channel of your peace
Where there's despair in life, let me bring hope
Where there is darkness, Lord, your shining light
And where there is sadness, ever joy.

Make me a channel of your peace
It is in pardoning that we are pardoned
In giving to all men that we receive
And in dying that we're born to eternal life.

12. **TO FOLLOW THE LORD**

*Chorus: To follow the Lord and find freedom
To love as He loved and bring peace
To spend our life time for his Kingdom
To want it to grow and increase.*

To search for the truth never ceasing
To look for a star in the night
To knock at the door never tiring
To wait eagerly for his light.

To walk hand in hand with each other
To share with the burdened their pain
To comfort the people who suffer
To help those in need, for no gain.

13. **LORD WE PRAY**

*Chorus: Lord, we pray for golden peace
Peace all over the world
Let us dwell in liberty
Walking hand in hand*

1. Banish fear and ignorance,
Hunger, thirst and pain,
Banish hate and poverty,
Let no one live in vain (2)
 2. Keep us all forever one
One in love and grace
Wipe away all war and strife
Give freedom to each race (2)
3. Let your justice reign supreme
And righteousness be done
Let goodness rule the hearts of all
Evil be overcome (2)

14. **INTO MY HEART**

Into my heart, into my heart
Come into my heart, Lord Jesus
Come in today, come in to stay
Come into my heart, Lord Jesus

15. **WHISPER A PRAYER**

Whisper a prayer in the morning
Whisper a prayer at noon
Whisper a prayer in the evening
So keep your hearts in tune
 God answers prayers in the morning
 God answers prayers in the noon
 God answers prayers in the evening
 So keep your hearts in tune
 The Lord may come in the morning
 The Lord may come at noon
 The Lord may come in the evening
 So keep your hearts in tune

16. **THIS LITTLE GUIDING LIGHT**

1. This little guiding light of mine
I am going to let it shine
Let it shine, all the time, let it shine

Hide it under a bushel oh no
I am going to let it shine
Let it shine, all the time let it shine

Take this little light of mine
I am going to let it shine
Let it shine, all the time, let it shine

17. NO ONE CAN LIVE AS AN ISLAND

No one can live as an island, journeying through life alone
Since we're most loved by a mother, Jesus gave us his own
Be with us Mary along the way, guide every step we take
Lead us to Jesus, your loving son, come with us Mary, come
When Jesus met with rejection, Mary stood by the cross
How can a mother desert her son, she'll also stand by us

18. LIVING WATERS FLOW ON

Living waters flow on, sweep away my pain
Bringing you into my heart, let me love once again
Touch me Jesus, touch me (4)
Heal me Jesus, heal me (4)

19. I WILL SING OF THE MERCIES OF THE LORD

I will sing of the mercies of the Lord, forever,
I will sing (2)
I will sing of the mercies of the Lord, forever,
I will sing of the mercies of the Lord

With my mouth, I will make known
Your faithfulness (2)
With my mouth, I will make known
Your faithfulness to all generations.

20. MOVE IN ME PRECIOUS LORD

Move in me precious Lord (2)
Move in me precious Lord one more time
To fulfil your every word, every promise I have heard
Move in me precious Lord one more time.
Live in me..... / Work in me.....

21. JESUS WHAT A WONDER YOU ARE

Jesus, what a wonder You are!
You are so gentle, so pure and so kind,
You shine, like the morning star
Jesus, what a wonder You are!

22. THANK YOU, O LORD, YOUR LOVE

Thank you, O Lord, your love is boundless
Thank you, your presence is our Peace
Thank you, O, Lord, for so much goodness
Thank you, your mercies never cease.
Thank you, we heard your Word this morning
Thank you, we ate the bread of life
Thank you, for sending us your Spirit
Thank you, for giving us your peace
 Thank you, you free the broken hearted
 Thank you, for calming all our fears
 Thank you, for bring us forgiveness
 Thank you, for binding up our wounds.
Thank you, for giving us this moment
Thank you, for every joy we share
Thank you, for all our friends and neighbours
Thank you, for those we love and care.

23. RI KHASI RI KHASI

1. Ri Khasi Ri Khasi, nga ieid ia pha
 Ka Ri ka ba ieid uba rim uba jah
 Ki tymmen mynhyndai la ngam iohi shuh,
 Jingkynmaw ia ki kan ym duh
 Kho: Ri Ri Nga ieid thoin thoin la ka Ri,
 Ngin kiew sha khlieh shaphrang ngin mih,
 Umpohlieh jingstad ngin ia dih
2. Lum Khasi, lum Khasi, kat pha ym ju don
 Ka lyer ba pyngngad, ngi bam kat ba mon
 Ki um ki ba shngiam ki tuid ha ki wah
 Kim rngat myntlang ruh ki iai sah

ATTENDANCE REGISTER

Month	Days Present	Days Absent	Class Teacher	Parent's Signature
January				
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				

NB: A Parent's Signature implies the parent has read the note.

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